

	<p style="text-align: center;">MILITARY SEALIFT COMMAND'S SAFETY MANAGEMENT SYSTEM</p> <p style="text-align: center;">MEMO TO MASTERS, CHIEF ENGINEERS, AND SHORE STAFF</p>	<p>Memo#: 158 Date: 28 Feb 2020</p>
<p>Issued by: Designated Person</p>	<hr style="width: 50%; margin: auto;"/> <p style="text-align: center;">Stephen M. Midas, MSC Designated Person</p>	<p style="text-align: center;">Page 1 of 2</p>

Release of MSC's Novel Coronavirus Disease (COVID-19) Command Response Plan and Medical Guidance

1. **PURPOSE:** The purpose of this Memo to Masters, Chief Engineers, and Shore Staff is to alert CIVMARs to the release of Military Sealift Command's COVID-19 Command Response Plan and Medical Guidance.

2. **MSC's COVID-19 COMMAND RESPONSE PLAN AND MEDICAL GUIDANCE:**
 - 2.1. MSC's COVID-19 Response Plan and Medical Guidance was released on 27 Feb 2020 and provides interim planning and response guidance for the 2019 novel Coronavirus disease. The guidance focuses on the COVID-19 outbreak and is not intended to supplant any guidance released by MSC regarding pandemic influenza response.

MSC's priority is to preserve the health of the force while continuing to man, train, equip, and operate.
 - 2.2. All MSC Personnel are strongly encouraged to seek early medical attention if they are experiencing any symptoms that might be linked to COVID-19.
 - 2.3. COVID-19 is a serious public health threat. Recognizing persons at risk for COVID-19 is a critical component of identifying cases and preventing further transmission.
 - 2.4. Updates to the MSC COVID-19 Response Plan and Medical Guidance may be promulgated on short notice by MSC Area Commanders via e-mail or record message traffic based on changing conditions and Fleet requirements.
 - 2.5. The MSC COVID-19 Response Plan and Medical Guidance is being replicated to the SMS External Documents Library. It will be located below the "Documents" section (upper left hand side of the Library) under the heading "Novel Coronavirus Disease (COVID-19) Guidance."

3. **ACTIONS:**
 - 3.1. Masters shall review the entire MSC COVID-19 Command Response Plan and Medical Guidance and ensure compliance with sections applicable to shipboard operations.
 - 3.2. Masters shall be on the lookout for updates to this Plan. MSC Area Commanders may promulgate updates on short notice via e-mail or record message traffic.

GENERAL INFORMATION:

A complete listing of all current Memos to Masters, Chief Engineers and Shore Staff can be accessed on the SMS Portal.

This Memo will be replicated to the ship's SMS LAN and posted on the SMS shoreside website at:

<https://msc.navy.deps.mil/QMS/SitePages/SMSHome.aspx>

Expiration: This memo remains valid until canceled or modified by the DP.

MILITARY SEALIFT COMMAND'S SAFETY MANAGEMENT SYSTEM MEMO TO MASTERS, CHIEF ENGINEERS, AND SHORE STAFF	Memo # 158 28 Feb 2020
Release of MSC's Novel Coronavirus Disease (COVID-19) Command Response Plan	Page 2 of 2